

COMMUNITY PROFILE REGISTRATION

Promote your nonprofit organization or group through a free Community Profile listing in the CAFÉ catalog. Area residents can find information about your group's mission, events and programs, calendars, maps, volunteer opportunities and more. Your listing can link library customers directly to your website, blog, and social media pages.

CAFÉ Community Profiles is for nonprofit organizations and clubs engaged in educational, cultural, intellectual or charitable activities of interest and/or benefit to the Waukesha County community.

No products, services or membership fees may be advertised, solicited or sold in Community Profiles listings, but you may link to your own websites where such activities are offered.

To have your group included, here's what to do:

- Complete the application form in order to receive a Community Profiles account
- Assign at least one from your organization/group to be responsible for your profile information
- Update your profile at least once a year to ensure accuracy and timeliness of your information
- Ensure that all events have valid contact information
- Provide proof of non-profit status if requested.

Terms and conditions:

Any member library of CAFÉ may deny access to, or remove the listings of organizations/groups that do not comply with all terms of the agreement or whose activities are not in keeping with the spirit of CAFÉ Community Profiles.

The Bridges Library System Board of Trustees reserves the right to make final determination of which organizations and events may be added or removed in the case of a dispute between a citizen or organization and a CAFÉ member library.

Inclusion in the CAFÉ Community Profiles database does not imply the approval of or endorsement by any of the CAFÉ member libraries.

CAFÉ COMMUNITY PROFILES APPLICATION

Name of your organization or group: _____

Description of organization/group: _____

Authorized representative: _____

Email address: _____ Phone number: _____

Preferred password (4 characters) _ _ _ _

I understand the terms and conditions of CAFÉ Community Profiles membership, and agree to follow them accordingly.

Signature of authorized representative: _____ Date: _____

Return the lower portion of this form to the Pauline Haass Public Library by mail (N64W23820 Main St., Sussex, WI 53089), fax (262-246-5236) or email (phrefsub@papl.lib.wi.us). You will be notified once your account has been established, and given instructions on how to maintain your group's listing. Please call the Adult Reference Desk at 262-246-5181 with any questions.