

PAULINE HAASS PUBLIC LIBRARY

POLICY: Comments from Citizens at Library Board Meetings

Adopted by Library Board: March 21, 2018

The agenda for each Library Board meeting includes a time for comments from citizens who are present at the meeting. Members of the public who are in attendance will be asked at this point in the agenda if they wish to make any comments.

Each person who wishes to speak must state their name and address for the public record and limit comments to three minutes. Each person is allowed one rebuttal to the comments of another citizen. If a citizen continues to speak beyond three minutes, the Library Board President will inform the speaker that the three minutes are over and that no more comments will be taken.

Complaints against persons will not be heard in public. They should be put in writing and directed to the Library Director or Board President for response.

If the comments that were made do not directly pertain to an agenda item, the Board members may not discuss the topic or take action at the meeting.

After all citizens have been allowed an opportunity to speak, the Board will resume session in accordance with the agenda.

This policy does not preclude additional guidelines being developed for meetings with a large number of people in attendance.

Adopted by Library Board: February 18, 2004

Reviewed by Library Board: December 2007

Reviewed by Library Board: October 20, 2010

Reviewed and revised by Library Board: May 15, 2013

Reviewed and revised by Library Board: March 21, 2018