

Minutes of February 21, 2018 Board meeting  
Pauline Haass Public Library

Called to order at 6:34 p.m.

Roll call: Bougie, Braden, Carran, Koenig, Kucharski, Roubik, Schultz, Wegner, Vande Hei present. Callen, Hacker absent. Also present: Kathy Klager, Library Director.

Vande Hei/Wegner motion to accept minutes of January 17, 2018 Library Board meeting; motion carried.

Comments from citizens present: none

Communications received by Board members or Director: none

Financial report: Revenue and Expenditure Guidelines from January 2018 accepted as presented by Vande Hei/Schultz motion; motion carried.

P-Card payments in the amount of \$10,974.54, prepaid bills in the amount of \$6,301.56, 2017/2018 bills in the amount of \$8,901.61, February 2018 bills in the amount of \$35,287.95 and January 2018 expenses in the amount of \$60,480.52 approved by Roubik/Koenig motion; motion carried.

Director's report: Klager reviewed items in her written report and other items as allowed by agenda.

New Business: Vande Hei/Kucharski motion to approve the 2017 Annual Report with the understanding that it will require future amendment. Motion carried.

Board members discussed a draft letter to Washington County resident library users. No action was taken.

Comments from citizens present: none

Meeting adjourned at 7:37 p.m. by Koenig/Carran motion.

Respectfully submitted,

Kathy Klager  
Library Director

Minutes prepared by Mary Olson, Administrative Assistant  
Minutes approved by Library Board March 21, 2018