

Minutes of April 18, 2018 Board meeting
Pauline Haass Public Library

Called to order at 6:32 p.m.

Roll call: Bougie, Callen, Carran, Hacker, Koenig, Wegner, present. Braden, Kucharski, Roubik, Schultz, Vande Hei absent. Also present: Kathy Klager, Library Director.

Hacker/Callen motion to accept minutes of March 21, 2018 Library Board meeting; motion carried.

Comments from citizens present: none

Communications received by Board members or Director: none

Financial report: Revenue and Expenditure Guidelines from March 2018 accepted as presented by Koenig/Callen motion; motion carried.

P-Card payments in the amount of \$19,172.48, prepaid bills in the amount of \$676.98, April 2018 bills in the amount of \$63,802.05, and March 2018 expenses in the amount of \$140,870.95 approved by Koenig/Carran motion; motion carried.

Director's report: Klager reviewed items in her written report and other items as allowed by agenda.

New Business: Koenig, on behalf of the Nominating Committee, presented a slate of officers for consideration at the May meeting election. The committee nominates Bougie for President and Hacker for Vice-President.

Following discussion of the Investment Policy, Bougie/Carran to approve with no revisions; motion carried.

Klager presented the new General Records Schedule for Wisconsin's Public Libraries and Public Library Systems and Related Records, dated June 12, 2017, for approval. Following discussion, Koenig/Wegner motion to adopt as presented; motion carried.

Klager presented a draft Memo of Understanding between Friends and Library for discussion only. No board action was taken.

Meeting adjourned at 7:32 p.m. by Carran/Callen motion.

Respectfully submitted,

Kathy Klager
Library Director

Minutes prepared by Mary Olson, Administrative Assistant
Minutes approved by Library Board May 16, 2018