

Minutes of June 20, 2018 Board meeting
Pauline Haass Public Library

Called to order at 6:32 p.m.

Roll call: Bougie, Braden, Callen, Carran, Hacker, Koenig, Kucharski, Schultz, Wegner, Vande Hei, present. Roubik absent. Also present: Kathy Klager, Library Director; auditor Dave Maccoux of Schenk; George Arnold, President of PHPL Foundation.

Carran/Vande Hei motion to accept minutes of May 16, 2018 Library Board meeting as presented; motion carried.

Comments from citizens present: none

Communications received by Board members or Director: Vande Hei read an email from Bridges System Director Connie Meyer praising Klager's leadership qualities.

Carran/Braden motion to move items 8a (2017 audit report) and 8b (Foundation) forward in the agenda; motion carried.

Dave Maccoux of Schenk reported on the auditor findings regarding the 2017 audit, reviewed the Management Communications, and answered questions.

George Arnold of the PHPL Foundation gave the board a brief history of the Foundation and its investments. Following discussion, Koenig/Schultz motion to approve the Memo of Understanding between the PHPL Foundation and the Library Board and convey to the Foundation the Board's preference for Option A in the MOU. Motion carried unanimously.

Financial report: Revenue and Expenditure Guidelines from May 2018 accepted as presented by Koenig /Kucharski motion; motion carried.

P-Card payments in the amount of \$13,941.37, prepaid bills in the amount of \$500.34, June 2018 bills in the amount of \$20,981.04, and May 2018 expenses in the amount of \$66,726.95 approved by Vande Hei/Koenig motion; motion carried.

Director's report: Klager reviewed items in her written report and other items as allowed by agenda.

Other New Business: Bougie announced the following committee appointments to expire at the May 2019 Board meeting:

- Buildings & Grounds: Braden, Carran, Wegner
- Materials Selection & Internet: Callen, Hacker, Schultz
- Policy: Bougie, Kucharski, Vande Hei
- Personnel: Schultz, Roubik, Vande Hei
- Budget & Finance: Braden, Carran, Koenig

Board members discussed the Village Capital Improvement Plan application. No board action was taken. The Buildings and Grounds Committee will meet with Klager on July 11 to discuss a draft of the application.

Klager presented information about the Public Library System Redesign project. Discussion followed. No board action was taken.

Meeting adjourned at 9:10 p.m. by Koenig/Vande Hei motion.

Respectfully submitted,

Kathy Klager
Library Director

Minutes prepared by Mary Olson, Administrative Assistant
Minutes approved by Library Board July 18, 2018