

Minutes of September 19, 2018 Board meeting
Pauline Haass Public Library

Called to order at 6:30 p.m.

Roll call: Bougie, Braden, Carran, Hacker, Kucharski, Roubik, Wegner, Vande Hei present.
Callen, Koenig, Schultz absent. Also present: Kathy Klager, Library Director.

Vande Hei/Carran motion to accept minutes of August 15, 2018 Library Board meeting as
presented; motion carried.

Comments from citizens present: none

Communications received by Board members or Director: none

Financial report: Revenue and Expenditure Guidelines from August 2018 accepted as presented
by Vande Hei/Bougie motion; motion carried.

P-Card payments in the amount of \$14,625.80, prepaid bills in the amount of \$164.06,
September 2018 bills in the amount of \$18,833.77 and August 2018 expenses in the amount of
\$62,082.28 approved (with the expectation that brick replacement costs will be removed from
Expenses next month) by Vande Hei/Kucharski motion; motion carried.

Director's report: Klager reviewed items in her written report and other items as allowed by
agenda. Klager notified the Board of her intent to retire in April, 2019.

New Business: Board members discussed the evaluation tool for the Library Director. No action
was taken. Discussion of a gift from the PHPL Foundation was tabled until the October meeting.

Meeting adjourned at 7:14 p.m. by Braden/Carran motion.

Respectfully submitted,

Kathy Klager
Library Director

Minutes prepared by Mary Olson, Administrative Assistant
Minutes approved by Library Board October 17, 2018