

Minutes of October 17, 2018 Board meeting
Pauline Haass Public Library

Called to order at 6:30 p.m.

Roll call: Bougie, Braden, Callen, Carran, Hacker, Koenig, Kucharski, Roubik, Schultz, Vande Hei present. Wegner absent. Also present: Kathy Klager, Library Director.

Vande Hei/Carran motion to accept minutes of September 19, 2018 Library Board meeting as presented; motion carried.

Comments from citizens present: none

Communications received by Board members or Director: none

Financial report: Revenue and Expenditure Guidelines from September 2018 accepted as presented by Vande Hei/Schultz motion; motion carried.

P-Card payments in the amount of \$21,390.15, prepaid bills in the amount of \$264.85, October 2018 bills in the amount of \$15,920.24 and September 2018 expenses in the amount of \$59,792.29 approved by Koenig/Bougie motion; motion carried.

Director's report: Klager reviewed items in her written report and other items as allowed by agenda.

New Business: Board members discussed a gift from the PHPL Foundation. The Finance Committee will explore investment options and report at the November board meeting. The Director will get details on bonding the Financial Secretary position. Bougie/Braden motion to elect Chris Koenig to the position of Financial Secretary until the next regular board election; motion carried.

Klager reported on the Village Board's current ranking of Capital Improvement Plan requests and noted that the CIP is not yet finalized.

Meeting adjourned at 7:54 p.m. by Roubik/Hacker motion.

Respectfully submitted,

Kathy Klager
Library Director

Minutes prepared by Mary Olson, Administrative Assistant
Minutes approved by Library Board November 14, 2018