

Minutes of December 19, 2018 Board meeting  
Pauline Haass Public Library

Called to order at 6:30 p.m.

Roll call: Bougie, Braden, Carran, Hacker, Koenig, Roubik, Schultz, Vande Hei, Wegner present. Callen, Kucharski absent. Also present: Kathy Klager, Library Director.

Vande Hei/Braden motion to accept minutes of October 24, 2018 Finance Committee meeting as presented; motion carried.

Bougie/Hacker motion to accept minutes of November 14 2018 Library Board meeting as presented; motion carried.

Koenig/Braden motion to accept minutes of December 12, 2018 Finance Committee meeting as presented; motion carried.

Comments from citizens present: none

Communications received by Board members or Director: none

Financial report: Revenue and Expenditure Guidelines from November 2018 accepted as presented by Vande Hei/Koenig motion; motion carried.

P-Card payments in the amount of \$2,274.08, prepaid bills in the amount of \$532.55, December 2018 bills in the amount of \$20,406.98, 2019 bills in the amount of \$2,123.00 and November 2018 expenses in the amount of \$82,388.57 approved by Koenig/Bougie motion; motion carried.

Director's report: Klager reviewed items in her written report and other items as allowed by agenda.

New Business: Committee Chair Koenig reported on the Finance Committee's meeting with Foundation President George Arnold. The Committee recommends keeping the funds in the foundation.

President Bougie updated the Board on the hiring process for the next Library Director.

Klager took board comments on the Strategic Plan update and 2019 planned activities.

Bougie/Carran motion to convene into Closed Session pursuant to Wisconsin Statute 19.85(1)(c) *Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility*, with respect to 2019 compensation for Library Director. Roll call vote: Bougie – aye, Braden – aye, Carran – aye, Hacker – aye, Koenig – aye, Roubik – aye, Schultz – aye, Vande Hei – aye, Wegner – aye. Motion carried.

Roubik/Carran motion to reconvene in open session; motion carried. Bougie/Roubik motion to increase the director's salary by 3% for 2019; motion carried.

Meeting adjourned at 7:27 p.m. by Roubik/Braden motion.

Respectfully submitted,

Kathy Klager  
Library Director

Minutes prepared by Mary Olson, Administrative Assistant  
Minutes approved by Library Board January 16, 2019