

Minutes of March 20, 2019 Board meeting  
Pauline Haass Public Library

Called to order at 6:33 p.m.

Roll call: Bougie, Carran, Hacker, Koenig, Roubik, Schultz, Wegner present. Kucharski, Vande Hei absent. Also present: Kathy Klager, Library Director; Adele Loria, Assistant Director; Vicki Braden, former trustee.

Schultz/Carran motion to accept minutes of February 20, 2019 Library Board meeting and February 27, 2019 special board meeting as presented; motion carried.

Comments from citizens present: none

Bougie introduced incoming Library Director Adele Loria to the Board.

Communications received by Board members or Director: none

Financial report: Revenue and Expenditure Guidelines from February 2019 accepted as presented by Bougie/Schultz motion; motion carried.

Prepaid bills in the amount of \$2,735.24, P-Card payments in the amount of \$2,757.95, March 2019 bills in the amount of \$24,448.15, and February 2019 expenses in the amount of \$62,369.27 approved by Koenig/Schultz motion; motion carried.

Director's report: Klager reviewed items in her written report and other items as allowed by agenda.

New Business: Former Trustee Vicki Braden read the Board's Commentary Resolution in recognition of Director Klager's service to the library. Board member presented Klager with departure gifts including an engraved brick for the library's entryway.

Bougie/Carran motion to approve the revised annual report to the state as presented; motion carried.

Following discussion of the Investment Policy, Carran/Hacker motion to approve the policy as presented; motion carried.

Loria presented a designation of operating fund reserves. Following discussion, Bougie/Wegner motion to accept the designation as presented; motion carried.

Following discussion of a Memo of Understanding between the Library and the Friends of the Library, Wegner/Carran motion to accept as presented; motion carried.

President Bougie appointed Carran and Roubik to the Nominating Committee for Board elections.

Meeting adjourned at 7:18 p.m. by Schultz/Koenig motion.

Respectfully submitted,

Kathy Klager  
Library Director

Minutes prepared by Mary Olson, Administrative Assistant  
Minutes approved by Library Board April 17, 2019