

Minutes of October 16, 2019 Board meeting
Pauline Haass Public Library

Called to order at 6:32 p.m.

Roll call: Bougie, Carran, Hacker, Jilling, Koenig, Roubik, Schultz, Wegner, Vande Hei, Zoellick present. Kucharski absent. Also present: Adele Loria, Library Director.

Bougie/Carran motion to amend the agenda to move up Item A from New Business allowing Ben Sylvester of K12 Technology Group to present information on a computer replacement project. Motion carried. Sylvester gave a presentation and answered questions. No board action was taken.

Carran/Vande Hei motion to accept minutes of September 18, 2019 Library Board meeting as presented; motion carried.

Carran/Vande Hei motion to accept minutes of October 2, 2019 Policy Committee meeting as presented; motion carried.

Carran/Vande Hei motion to accept minutes of October 14, 2019 Building & Grounds Committee meeting as presented; motion carried.

Comments from citizens present: The Board presented a Resolution to former board member Jason Callen, thanking him for his service.

Communications received by Board members or Director: A letter to the board regarding time limits on internet gaming was read and discussed. The Board determined that a policy is in place addressing this issue (Public Internet Access Policy).

Financial report: Revenue and Expenditure Guidelines from September 2019 accepted as presented by Vande Hei/Schultz motion; motion carried.

P-Card payments in the amount of \$2,968.11, October 2019 bills in the amount of \$15,641.85, and September 2019 expenses in the amount of \$60,387.75 approved by Koenig/Carran motion; motion carried. There were no prepaid bills this month.

Director's report: Loria reviewed items in her written report and other items as allowed by agenda.

New Business: The Policy Committee presented an updated Child Safety Policy (formerly Unattended Child Policy). Following discussion, Bougie/Schultz motion to accept the policy as presented; motion carried.

Loria gave an update on the October 14 Building and Grounds Committee meeting. No board action was taken.

Loria presented an update of the Capital Plan. Following discussion, Wegner/Bougie motion to accept as presented; motion carried.

Board members discussed the Director Evaluation process. Bougie/Wegner motion to conduct a verbal review/evaluation at the November board meeting; motion carried.

Loria presented an update on Strategic Plan activities. No board action was taken.

Meeting adjourned at 8:32 p.m. by Bougie/Roubik motion.

Respectfully submitted,

Adele Loria
Library Director

Minutes prepared by Mary Olson, Administrative Services Manager
Minutes approved by Library Board November 20, 2019