

Minutes of November 20, 2019 Board meeting
Pauline Haass Public Library

Called to order at 6:29 p.m.

Roll call: Bougie, Carran, Hacker, Jilling, Koenig, Kucharski, Roubik, Schultz, Vande Hei, Zoellick present. Wegner absent. Also present: Adele Loria, Library Director.

Koenig/Vande Hei motion to accept minutes of October 16, 2019 Library Board meeting as presented; motion carried.

Comments from citizens present: none

Communications received by Board members or Director: Hacker shared a photo of a sign she recently saw and liked at the Shorewood Library.

Financial report: Revenue and Expenditure Guidelines from October 2019 accepted as presented by Vande Hei/Carran motion; motion carried.

P-Card payments in the amount of \$3,034.60, November 2019 bills in the amount of \$18,679.07, and October 2019 expenses in the amount of \$62,548.65 approved by Koenig/Bougie motion; motion carried. There were no prepaid bills this month.

Director's report: Loria reviewed items in her written report and other items as allowed by agenda.

New Business: Loria presented a progress report on the 2019 Strategic Plan Activities; following discussion, no action was taken.

Bougie/Carran motion to convene into Closed Session pursuant to Wisconsin Statute 19.85(1)(c) *Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility*, with respect to 2020 compensation for Library Director. Roll call vote: Bougie – aye, Carran – aye, Hacker – aye, Jilling – aye, Koenig – aye, Kucharski – aye, Roubik – aye, Schultz – aye, Vande Hei – aye, Zoellick – aye. Motion carried.

Carran/Koenig motion to reconvene in open session; motion carried. The Board agreed to increase the director's salary by 3% for 2020.

Loria presented information on various options for the computer replacement project. Following discussion, Koenig/Bougie motion to approve K12 Technologies as the vendor for computer purchases and replacements; motion carried.

Loria presented updates to the replacement cost section of the Circulation Policy (Appendices A & C); following discussion, Bougie/Schultz motion to approve the updated policy as presented; motion carried.

Following discussion, Carran/Schultz motion to approve the Annual Addendum to the Bridges Library System Member Library & CAFÉ agreements; motion carried.

Meeting adjourned at 8:38 p.m. by Roubik/Hacker motion.

Respectfully submitted,

Adele Loria
Library Director

Minutes prepared by Mary Olson, Administrative Services Manager
Minutes approved by Library Board December 18, 2019