

Minutes of August 19, 2020 Board meeting  
Pauline Haass Public Library

Called to order at 6:32 p.m.

Roll call: Bougie, Jilling, Kucharski, Roubik, Vande Hei, Schultz, Zoellick present. Carran, Hacker, Koenig, Wegner absent. Also present: Adele Loria, Library Director.

Bougie/Zoellick motion to accept minutes of July 15, 2020 Library Board meeting as presented; motion carried.

Comments from citizens present: none

Communications received by Board members or Director: Loria shared a Facebook review expressing appreciation for safety measures and book bundles.

Financial report: Revenue and Expenditure Guidelines from July 2020 accepted as presented by Bougie/Jilling motion; motion carried.

P-Card bills in the amount of \$4,098.71, August bills in the amount of \$16,181.22, and July 2020 expense in the amount of \$67,039.17 approved by Vande Hei/Roubik motion; motion carried.

Director's report: Loria reviewed items in her written report and other items as allowed by agenda.

New Business: Loria presented a recommendation for modified fall hours. Following discussion, Bougie/Jilling motion to adjust the hours the library is open to the public beginning Sept. 8 as follows: Monday, Wednesday and Friday 9:30 am – 5 pm; Tuesday and Thursday 9:30 am – 8 pm; Saturday 9:30 am – 1 pm; closed Sundays. Staff members will continue to work their regular hours to get caught up on work. Curbside pickup will be available until 7 pm on Monday and Wednesday and until 3 pm on Saturday.

Following discussion of the Patron Guidelines for Building Usage During COVID-19 policy; Bougie/Vande Hei motion to accept as presented; motion carried with six aye votes and no nay votes. Jilling abstained from the vote.

Following discussion of the library's COVID-19 Response Plan, Vande Hei/Roubik motion to endorse the plan as presented; motion carried.

Meeting adjourned at 7:36 p.m. by Roubik/Schultz motion.

Respectfully submitted,

Adele Loria  
Library Director

Minutes prepared by Mary Olson, Administrative Services Manager  
Minutes approved by Library Board September 16, 2020