

Minutes of September 16, 2020 Board meeting
Pauline Haass Public Library

Called to order at 6:32 p.m.

Roll call: Bougie, Carran, Hacker, Jilling, Kucharski, Roubik, Schultz, Vande Hei, Wegner, Zoellick present. Koenig absent. Also present: Adele Loria, Library Director.

Zoellick/Vande Hei motion to accept minutes of August 19, 2020 Library Board meeting as presented; motion carried.

Comments from citizens present: none

Communications received by Board members or Director: Loria shared a thank you note from two library patrons.

Financial report: Revenue and Expenditure Guidelines from August 2020 accepted as presented by Bougie/Vande Hei motion; motion carried.

Prepaid bills in the amount of \$1,215.00, P-Card bills in the amount of \$4,389.95, September bills in the amount of \$17,875.95, and August 2020 expense in the amount of \$67,759.13 approved by Roubik/Carran motion; motion carried.

Director's report: Loria reviewed items in her written report and other items as allowed by agenda.

New Business: following an annual review of the Investment Policy, Vande Hei/Carran motion to accept as presented; motion carried.

Loria presented a draft of the Social Media Policy. Following discussion, Bougie/Wegner motion to accept as presented; motion carried.

Loria presented an update on the Strategic Plan activities for 2020. No board action was taken.

Meeting adjourned at 7:42 p.m. by Roubik/Hacker motion.

Respectfully submitted,

Adele Loria
Library Director

Minutes prepared by Mary Olson, Administrative Services Manager
Minutes approved by Library Board October 21, 2020