

Minutes of October 21, 2020 Board meeting  
Pauline Haass Public Library

Called to order at 6:31 p.m.

Roll call: Bougie, Carran, Hacker, Jilling, Koenig, Roubik, Schultz, Vande Hei, Wegner, Zoellick present. Kucharski absent. Also present: Adele Loria, Library Director; Jennie Bahnaman, Assistant Director.

Carran/Roubik motion to move item 8a from New Business up in the agenda; motion carried.

Assistant Director Bahnaman gave background information on procedures and volunteer considerations for the proposed Home Delivery service. Following discussion, Bougie/Vande Hei to approve the service as presented; motion carried.

Vande Hei/Jilling motion to accept minutes of September 16, 2020 Library Board meeting as presented; motion carried.

Comments from citizens present: none

Communications received by Board members or Director: none

Financial report: Revenue and Expenditure Guidelines from September 2020 accepted as presented by Vande Hei/Bougie motion; motion carried.

Prepaid bills in the amount of \$1,215.00, P-Card bills in the amount of \$5,604.87, October bills in the amount of \$12,262.58, and September 2020 expense in the amount of \$64,911.71 approved by Vande Hei/Koenig motion; motion carried.

Director's report: Loria reviewed items in her written report and other items as allowed by agenda.

New Business: Loria presented options for a new library logo. Board members made suggestions on which they preferred. Loria will have the designers make modifications to those that were presented.

Following discussion of proposed changes to the Personnel Policy, Bougie/Koenig motion to accept changes as presented as well as one wording change and deletion on page 28; motion carried.

Meeting adjourned at 7:53 p.m. by Koenig/Carran motion.

Respectfully submitted,

Adele Loria  
Library Director

Minutes prepared by Mary Olson, Administrative Services Manager  
Minutes approved by Library Board November 18, 2020