

Minutes of February 17, 2021 Board meeting  
Pauline Haass Public Library

Called to order at 6:31 p.m.

Roll call: Bougie, Carran, Hacker, Jilling, Koenig, Roubik, Schultz, Vande Hei, Wegner, Zoellick present. Also present: Adele Loria, Library Director.

Bougie/Carran motion to accept minutes of January 20, 2021 Library Board meeting as presented; motion carried.

Comments from citizens present: none

Communications received by Board members or Director: none

Financial report: Revenue and Expenditure Guidelines from January 2021 accepted as presented by Koenig/Vande Hei motion; motion carried.

Prepaid bills in the amount of \$495.00, P-Card bills in the amount of \$2,762.30, 2020/2021 split bills in the amount of \$5,151.75, February 2021 bills in the amount of \$53,937.40, 2020 Closing expenses in the amount of \$3,272.10 and January 2021 expenses in the amount of \$67,597.41 approved by Koenig/Vande Hei motion; motion carried.

Director's report: Loria reviewed items in her written report and other items as allowed by agenda.

New Business: Bougie/Koenig motion to approve the 2020 Annual Report to the state with the understanding that it will require future amendments once the financial books are closed. Motion carried.

Following discussion, Carran/Koenig motion to approve the RFP for Space Needs Study as presented; motion carried.

Following discussion of the updated Library Computer Policy, Vande Hei/Wegner motion to accept as presented: motion carried.

Meeting adjourned at 7:34 p.m. by Roubik/Bougie motion.

Respectfully submitted,

Adele Loria  
Library Director

Minutes prepared by Mary Olson, Administrative Services Manager  
Minutes approved by Library Board March 17, 2021