

Minutes of May 19, 2021 Board meeting  
Pauline Haass Public Library

Called to order at 6:30 p.m.

Roll call: Bougie, Carran, Hacker, Jilling, Schultz, Vande Hei, Wegner, Zoellick present. Roubik absent. Also present: Adele Loria, Library Director; Nancy Whalen, Village Finance Director.

Carran/Wegner motion to accept minutes of April 19, 2021 Library Board meeting as presented; motion carried.

Comments from citizens present: none

Nancy Whalen, Village Finance Director, presented the library's 2020 audit. No board action was taken.

Communications received by Board members or Director: Loria received an email from a former board member regarding the resolution presented by the board.

Financial report: Revenue and Expenditure Guidelines for April 2021 accepted as presented by Vande Hei/Jilling motion; motion carried.

Prepaid bills in the amount of \$829.86, P-Card bills in the amount of \$3,751.87, May 2021 bills in the amount of \$12,530.95, and April 2021 expenses in the amount of \$99,154.83 approved by Bougie/Hacker motion; motion carried.

Director's report: Loria reviewed items in her written report and other items as allowed by agenda.

New Business: Carran/Jilling motion to elect Bougie as Board President and Hacker as Vice-President; motion carried.

Following review, Hacker/Bougie motion to approve the board bylaws as presented; motion carried.

Following discussion of the disposition of the Maurice Louret Bequest, board members directed Loria to put the funds into the library's expansion fund to help with a future building project.

Following discussion of the Patron Guidelines for Building Use During COVID-19 policy, Carran/Jilling motion to remove the mask requirement and update other policy language as discussed; motion carried.

Loria presented modifications to the Home Delivery Policy. Following discussion, Wegner/Hacker motion to accept the policy as revised; motion carried.

Hacker/Vande Hei motion to convene into Closed Session pursuant to Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, with respect to semi-annual performance evaluation with Library Director. Roll call vote: Bougie – aye, Carran – aye, Hacker – aye, Jilling – aye, Schultz – aye, Vande Hei – aye, Wegner – aye, Zoellick – aye. Motion carried.

Hacker/Bougie motion to reconvene in open session; motion carried. No board action was taken.

Meeting adjourned at 7:48 p.m. by Bougie/Vande Hei motion.

Respectfully submitted,

Adele Loria  
Library Director

Minutes prepared by Mary Olson, Administrative Services Manager  
Minutes approved by Library Board June 16, 2021