

Minutes of August 18, 2021 Board meeting  
Pauline Haass Public Library

Called to order at 6:29 p.m.

Roll call: Carran, DeLonge, Hacker, Jilling, Kojis, Schultz, Vande Hei, Zoellick present. Bougie and Wegner absent. Also present: Adele Loria, Library Director; Lisa Ponto, Administrative Services Manager.

Vande Hei, Jilling motion to accept minutes of July 21, 2021 Library Board meeting as presented; motion carried.

Comments from citizens present: none

Lisa Ponto introduced herself to the board.

Communications received by Board members or Director: none.

Financial report: Revenue and Expenditure Guidelines for July 2021 accepted as presented by Vande Hei/Kojis motion; motion carried.

Prepaid bills in the amount of \$144.33, P-Card bills in the amount of \$3,099.88, July 2021 bills in the amount of \$12,711.12, and July 2021 expenses in the amount of \$84,788.82 approved by Vande Hei/Carran motion; motion carried.

Director's report: Loria reviewed items in her written report and other items as allowed by agenda.

New Business: Board members discussed the space need study agreement and accept the agreement pending any changes received by an attorney approved by Carran/Roubik motion; motion carried.

Discussion on cleaning services proposals and decision to choose Dan Plautz Cleaning Service, Inc approved by Carran/Jilling motion; motion carried.

Board members discussed updating the Theft of Library Materials policy and accepted as presented approved by Roubik and Delonge; motion carried.

Meeting adjourned at 7:10 p.m. by Roubik/Hacker motion.

Respectfully submitted,

Adele Loria  
Library Director

Minutes prepared by Lisa Ponto, Administrative Services Manager  
Minutes approved by Library Board September 15, 2021