

FUNCTIONAL AREA	Estimated Existing Size in Square Feet	Recommended Size Based on Current Population Served	Proposed 20-Year Recommendation	NOTES	Difference Between Existing and Proposed (Square Feet)	Difference Between Existing and Proposed (Percentage)
<b>Collections</b>						
Adult Collection Space	3,687	4,420	5,972		2,285	62%
Children's Collection Space	2,335	2,425	3,803		1,468	63%
Young Adult Collection Space	400	560	620		220	55%
<b>Seating</b>						
Adult Casual and Study Seating	1,410	2,300	1,920	Reduced to 40 seats for 20-year - Recommended current uses our normal planning ratios	510	36%
Children's Casual and Study Seating	790	821	900		110	14%
Young Adult Casual and Study Seating	171	383	400		229	134%
<b>Public Computer/ Technology Spaces</b>						
Adult Desktop Computers	250	260	320		70	28%
Children's Desktop/ Educational Computers	100	140	80	Reduced dedicated computer locations with focus on mobile device checkout within library (the allocation is only two desktop computers)	(20)	-20%
Young Adult Desktop Computers	-	80	180		180	New space category
Laptop Bar Stations	-	-	-			
<b>Staff Spaces</b>						
Director's Office	240	190	200		(40)	-17%
Other Enclosed Offices	756	850	850		94	12%
Circulation Desk Workstations	220	320	320	Need to make sure that there is enough space for book trucks in close proximity and that the movement of public on the public side of the desk is adequate.	100	45%
Reference Desk	250	130	130		(120)	-48%
Children's Service Desk	200	260	200	Similar to existing size	-	0%
Young Adult Service Desk	-	100	100		100	New space category
General Staff Workspaces	2,084	2,300	2,400		316	15%
Staff Lunch/ Break Room	250	660	500	Doubled in size but still under typical ratio for size of staff	250	100%
<b>Meeting &amp; Gathering Spaces</b>						
Public Conference Room	270	660	540	Occupancy 16	270	100%
All-Purpose Meeting Room	1,432	2,000	2,250	Occupancy 125	818	57%
Children's Program Area	547	880	1,300	Occupancy approximately 100 kids	753	138%
Children's Creative Play Space	-	160	400		400	New space category
Maker Space	-	600	700	Occupancy 20	700	New space category
Group Study/ Tutoring Spaces	275	400	850		575	209%
Kitchen	288	*	*	*Included in meeting suite		
<b>Special Use Spaces</b>						
Coffee Bar	-	240	240		240	New space category
Friends' Book Sale Area	110	110	128		18	16%
Friends' Storage/ Sorting Area	-	400	514	Currently occupies staff workspace	514	New space category - See note
Automated Materials Handling Sorter	-	358	358		358	New space category
<b>Miscellaneous Spaces</b>						
Copy Machine(s)	60	100	200		140	233%
Miscellaneous Furnishings	100	-	-		(100)	-100%
<b>Uncategorized Spaces</b>						
Supply Storage	200	200	200			
General Storage	400	606	805		405	101%
Entrance Lobby	400	606	600		200	50%
Service/ Loading Entrance	100	202	268		168	168%
Mechanical Mezzanine	970	970	970			
<b>TOTAL FUNCTIONAL SPACE</b>	<b>18,295</b>	<b>24,691</b>	<b>29,218</b>		<b>10,923</b>	<b>60%</b>
<b>STRUCTURAL/ NON-ASSIGNABLE SPACE</b>	<b>5,123</b>	<b>6,913</b>	<b>8,181</b>	Using 28% of assignable	<b>3,058</b>	<b>60%</b>
<b>GROSS SQUARE FEET (GSF)</b>	<b>23,418</b>	<b>31,604</b>	<b>37,399</b>		<b>13,981</b>	<b>60%</b>
12/20/21	23,418 Existing Actual					