

Minutes of December 15, 2021 Board meeting  
Pauline Haass Public Library

Called to order: 6:32 p.m.

Roll call: Bougie, Carran, DeLonge, Hacker, Jilling, Roubik, Schultz, Vande Hei, Wegner, Zoellick present. Also present: Adele Loria, Library Director. Absent: Kojis.

Bougie; Vande Hei motion to accept minutes of November 17, 2021 Board meeting as presented and December 9, 2021 Personnel Committee meeting; motion carried.

Comments from citizens present: none.

Communications received by Board members or Director: none.

Financial report: Revenue and Expenditure Guidelines for November 2021 accepted as presented by Vande Hei/Wegner motion; motion carried.

Prepaid bills in the amount of \$2,485.00, P-Card bills in the amount of \$2,324.60 December 2021 bills in the amount of \$7,492.66, and November 2021 expenses in the amount of \$69,337.98 approved by Vande Hei/Carran motion; motion carried.

Director's report: Loria reviewed the items in her written report and other items as followed by agenda.

New Business: Bougie/Carran motion to convene into Closed Session at 6:45 p.m. pursuant to Wisconsin Statute 19.85(1)(c) *Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility*, with respect to performance evaluation and compensation for Library Director. Roll call vote: Bougie – aye, Carran – aye, DeLonge – aye, Hacker – aye, Jilling – aye, Roubik – aye, Schultz – aye, Vande Hei – aye, Wegner – aye, Zoellick – aye. Motion carried.

Reconvened in open session at 7:02 p.m. by Carran/Jilling.

Bougie/Schultz consideration and possible action on items requiring action arising out of the closed session and motion carried to provide a 3% salary increase for the Library Director.

Final 2022 budget: discussion and action on revised 2022 budget reflecting Village of Sussex contribution accepted as presented by Bougie/Carran; motion carried.

Space Needs and Facility Study updates: discussion; no action.

Board members discussed the Home Delivery Policy update; accepted as presented by Vande Hei/Schultz; motion carried.

Following review, Carran/DeLonge motion to add fundraising research to the 2022 Strategic Plan Activities; Carran/DeLonge accepted with the addition discussed.

Meeting adjourned at 8:09 p.m. by Zoellick/Wegner motion.

Respectfully submitted,  
Adele Loria  
Library Director

Minutes prepared by Lisa Ponto, Administrative Services Manager  
Minutes approved by Library Board January 19, 2022