

Minutes of March 16, 2022 Board meeting  
Pauline Haass Public Library

Called to order: 6:30 p.m.

Roll call: Bougie, Carran, Hacker, Jilling, Kojis, Roubik, Schultz, Vande Hei, Zoellick present. Also present: Adele Loria, Library Director, Jennie Bahnaman, Assistant Director, and Christy Monk, FEH. Absent: DeLonge, Wegner.

Bougie; Jilling motion to accept minutes of February 16, 2022 Board meeting as presented; motion carried.

Comments from citizens present: none.

Carran/Roubik motion to move new business item a. to be discussed before communications received; motion passed. Christy Monk from FEH Design presented updates on the Space Needs and Facility Study. Discussion followed; no action taken.

Communications received by Board members or Director: none.

Financial report:

Prepaid bills in the amount of \$0, P-Card bills in the amount of \$3,022.40, March 2022 bills in the amount of \$12,481.69, and February 2022 expenses in the amount of \$79,584.14 accepted as presented by Vande Hei/Schultz motion; motion carried.

Director's report: Loria reviewed the items in her written report and other items as followed by the agenda.

New Business:

The board discussed the revision of the Library's 2021 annual report to the state reflecting year-end numbers. Following discussion, Jilling/Carran motion to approve the revision as presented. Motion carried.

Following discussion of the designation of the operating fund reserves, Kojis/Schultz motion to increase computers and new technology line by \$11,000 and designate the remainder to working capital. Motion carried.

The remote work policy was discussed; Bougie/Carran motion to accept with the changes discussed. Motion carried.

President Bougie appointed Hacker and DeLonge to the nominating committee for Board elections.

Meeting adjourned at 8:47 p.m. by Roubik/Hacker motion.

Respectfully submitted,  
Adele Loria  
Library Director

Minutes prepared by Lisa Ponto, Administrative Services Manager  
Minutes approved by Library Board April 20, 2022