

Minutes of January 18, 2023 Board meeting
Pauline Haass Public Library

Called to order: 6:31 p.m.

Roll call: Bougie, DeLonge, Hacker, Jilling, Kojis, Roubik, Schultz, Vande Hei, Wegner, Zoellick present. Carran and Vande Hei absent.

Bougie; Kojis motion to accept minutes of December 21, 2022 Board meeting as presented; motion carried.

Comments from citizens present: none.

Communications received by Board members or Director: email to Board President Bougie from Dwight Foster Public Library regarding Board best practices.

Financial report: Revenue and Expenditure Guidelines for December 2022 accepted as presented by Kojis/DeLonge motion; motion carried.

Prepaid bills in the amount of \$2,039.53, P-Card bills in the amount of \$4,822.60, December 2022 bills in the amount of \$9,074.22, January 2023 bills in the amount of \$1,390.44, December expenses in the amount of \$82,581.06 approved as presented by Kojis/Schultz motion; motion carried.

Director's report: Loria reviewed items in her written report and other items as followed by the agenda.

New Business:

Children's Librarian Teresa Douglas presented an overview of the Firsties program.

Impact Fee Study: The Board reviewed the draft impact fees report from Trilogy Consulting reflecting the changes in library space needs as outlined in the 2021-2022 FEH study as well as the estimated project costs from the FEH study and Village CIP 2021-2030. Following discussion, DeLonge/Schultz motion to recommend that the Village of Sussex Board consider raising the library impact fees assessed to new developments. All trustees present voted in favor of the motion; motion passed.

Board members reviewed the 2023-2025 Strategic Plan Activities; Bougie/Wegner motion to accept as presented; motion carried.

The board reviewed updates to the Personnel Policy; Bougie/Schultz motion to accept as presented; motion carried.

Loria presented information on server replacement options. Discussion followed; no action taken.

Meeting adjourned at 8:08 p.m. by Roubik/Schultz motion. Please note that future meetings will begin at 6:00 p.m.

Respectfully submitted,
Adele Loria
Library Director

Minutes prepared by Lisa Ponto, Administrative Services Manager
Minutes approved by Library Board February 15, 2023