

Minutes of May 17, 2023 Board meeting  
Pauline Haass Public Library

Called to order: 6:02 p.m.

Roll call: Bougie, Carran, DeLonge, Hacker, Jilling, Kojis, Roubik, Schultz, Wegner, Zoellick present; Absent: Vande Hei.

Bougie/Kojis motion to accept minutes of April 19, 2023 Board meeting as presented; motion carried.

Carran motion to approve May 11, 2023 nomination committee minutes when Vande Hei is present.

Comments from citizens present: none.

Communications received by Board members or Director: none.

Financial report: Revenue and Expenditure Guidelines for April 2023 accepted as presented by Kojis/Jilling motion; motion carried.

Prepaid bills in the amount of \$1068, P-Card bills in the amount of \$4,078.80, April 2023 bills in the amount of \$15,415.80, April expenses in the amount of \$89,711.67 approved as presented by Kojis/Jilling motion; motion carried.

Director's report: Loria reviewed items in her written report and other items as followed by the agenda.

New Business: The board discussed updates on the Fundraising Feasibility Study, no action taken.

Following review, the Board approved job description amendments to Technical Services Manager and Administrative Services Manager positions.

The board discussed the Nominating Committee and agreed to nominate the same members as the previous year.

All in favor of motion to elect Bougie as Board President and Kojis as Vice-President; Carran/Schultz motion to approve; motion carried.

Discussed a review of the trustee continuing education offerings and expectations for completion; no action taken.

Following review, Bougie/DeLonge motioned to approve the Board Bylaws as presented; motion carried.

Bougie/Schultz motion to convene into Closed Session at 7:35 p.m. pursuant to Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, with respect to semi-annual performance evaluation with Library Director. Roll call vote: Bougie – aye, Carran – aye, DeLonge – aye, Hacker – aye, Jilling – aye, Kojis – aye, Roubik- aye, Schultz – aye, Vande Hei – aye, Wegner – aye, Zoellick – aye. Motion carried.

Meeting moved back into open session and adjourned at 7:51 p.m. by Carran/Schultz motion.

Respectfully submitted,  
Adele Loria  
Library Director

Minutes prepared by Lisa Ponto, Administrative Services Manager  
Minutes approved by Library Board June 21, 2023