

Minutes of September 20, 2023 Board meeting
Pauline Haass Public Library

Called to order: 6:01 p.m.

Roll call: Bougie, Carran, DeLonge, Jilling, Hacker, Kojis, Roubik, Schultz, Vande Hei, Wegner, Zoellick present. Also present: Loria and Werginz.

Roubik/Wegner motion to accept minutes of August 16, 2023 Board meeting as presented; motion carried.

Comments from citizens present: none.

Communications received by Board members or Director: Bougie reported on recent Foundation outreach events.

Introduction of Becca Werginz, Communications & Technical Services Manager. Becca reviewed her role with the board.

Financial report: Revenue and Expenditure Guidelines for August 2023 not included in board materials due to unexpected staff absence at the Village of Sussex.

Prepaid bills in the amount of \$822.95, P-Card bills in the amount of \$4,126.37, September 2023 bills in the amount of \$21,492.22, approved as presented by Vande Hei/Kojis motion; motion carried.

Director's report: Loria reviewed items in her written report and other items as followed by the agenda.

New Business:

Following a review of Capital Plan updates, Carran/DeLonge motion to approve as presented; motion carried.

Following review of moving Harry Potter Night 2024 to a Friday evening with extended hours for that day only, Vande Hei/Kojis motion to approve; motion carried.

Following a review of the Library Board Bylaws, Bougie/Vande Hei motion to approve as presented; motion carried.

Following a review of the Surveillance Cameras Policy, Carran/Schultz motion to approve as presented; motion carried.

Discussion regarding the Bridges Trustee event; no action taken.

Director evaluation tool will be distributed. Reviews being conducted at the November meeting.

Meeting adjourned at 7:27 p.m. by Roubik/Schultz motion.

Respectfully submitted,
Adele Loria
Library Director

Minutes prepared by Lisa Ponto, Administrative Services Manager
Minutes approved by Library Board, October 18, 2023