

Minutes of November 15, 2023 Board meeting  
Pauline Haass Public Library

Called to order: 6:01 p.m.

Roll call: Bougie, DeLonge, Jilling, Hacker, Kojis, Vande Hei, Wegner present; Absent: Carran, Roubik, Schultz, Zoellick.

Bougie/Vande Hei motion to correct minutes of October 18, 2023 Board meeting to note Jilling was absent; motion carried.

Comments from citizens present: none.

Communications received by Board members or Director: none.

Financial report: Revenue and Expenditure Guidelines for October 2023 accepted as presented by Vande Hei/Kojis motion; motion carried.

Prepaid bills in the amount of \$5,355.54, P-Card bills in the amount of \$5,751.17, October 2023 bills in the amount of \$19,264.29, October expenses in the amount of \$76,906.78 approved as presented by Vande Hei/DeLonge motion; motion carried.

Authorization of the end of the year purchases approved as presented by Vande Hei/DeLonge.

Director's report: Loria reviewed items in her written report and other items as followed by the agenda.

New Business:

Following a review of the Bridges Library System Member Library & CAFE agreements, Bougie/Jilling motion to accept; motion carried.

Following the review of the Holiday Hours and clarification of Personnel Policy, Wegner/Hacker motion to approve; motion carried.

The board discussed adding a liaison to the Friends group, no action was taken.

Reviewed the Trustee Training: Roles and Responsibilities document.

Following the discussion of the managed IT services extension, no action taken on extending contract.

Closed session pursuant to Wisconsin Statute 19.85(1)(c) called to order at 7:46 PM by Bougie/Jilling. Closed session adjourned at 8:24 PM by DeLonge/Hacker.

Meeting adjourned at 8:27 p.m. by Jilling/Wegner motion.

Respectfully submitted,  
Adele Loria  
Director

Minutes prepared by Lisa Ponto, Administrative Services Manager  
Minutes approved by Library Board, December 20, 2023