

Minutes of December 20, 2023 Board meeting
Pauline Haass Public Library

Called to order: 6:02 p.m.

Roll call: Bougie, Carran, DeLonge, Hacker, Kojis, Schultz, Vande Hei, Wegner, Zoellick present; Absent: Jilling, Roubik.

Bougie/Vande Hei motion to approve minutes of November 15, 2023 Board meeting; motion carried.

Comments from citizens present: none.

Communications received by Board members or Director: Loria shared feedback she received from a patron regarding the organization of the adult nonfiction collection.

Financial report: Revenue and Expenditure Guidelines for November 2023 accepted as presented by Vande Hei/Zoellick motion; motion carried.

Prepaid bills in the amount of \$3,152.50, P-Card bills in the amount of \$6,991.05, November 2023 bills in the amount of \$14,216.23, November expenses in the amount of \$75,949.89 approved as presented by Vande Hei/Schultz motion; motion carried.

Director's report: Loria reviewed items in her written report and other items as followed by the agenda.

New Business: Bougie/DeLonge motion to convene into Closed Session at 6:46 p.m. pursuant to Wisconsin Statute 19.85(1)(c) *Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility*, with respect to performance evaluation and compensation for Library Director. Roll call vote: Bougie – aye, Carran – aye, DeLonge – aye, Hacker – aye, Jilling – aye, Roubik – aye, Schultz – aye, Vande Hei – aye, Wegner – aye, Zoellick – aye. Motion carried. Loria rejoined at 6:56 p.m.

Reconvened in open session at 7:42 p.m. by Carran/Hacker.

Bougie/Carran consideration and possible action on items requiring action arising out of the closed session and motion carried to provide a 3.5% salary increase and 2 bonus personal days added to benefits package for the Library Director.

Discussed extension of managed IT services agreement; approval pending attorney's review by Bougie/Kojis; motion carried.

Final 2024 budget: discussion and action on revised 2024 budget reflecting Village of Sussex contribution accepted as presented by Vande Hei/Carran, including adoption of wage ranges; motion carried.

Meeting adjourned at 8:18 p.m. by Schultz/Kojis motion.

Respectfully submitted,
Adele Loria
Director