

Minutes of December 18, 2024 Board meeting
Pauline Haass Public Library

Called to order: 6:02 p.m.

Roll call: Bougie, Carran, Jilling, Kojis, Roubik, Schultz, Vande Hei, Zoellick present; DeLonge, Hacker, Wegner absent. Also present: Library Director Loria.

Bougie/Zoellick motion to approve minutes of November 20, 2024 Board meeting; motion carried.

Comments from citizens present: none.

Communications received by Board members or Director: none.

Financial report:

-Revenue and Expenditure Guidelines for November 2024 accepted as presented by Vande Hei/Schultz motion; motion carried.

Action on Bills: Prepaid bills in the amount of \$0, P-Card bills in the amount of \$4,687.42, November 2024 bills in the amount of \$11,280.79, November expenses in the amount of \$77,227.41; approved as presented by Vande Hei/Kojis motion; motion carried.

Director's report: Loria reviewed items in her written report and other items as followed by the agenda.

New Business: Bougie/Vande Hei motion to convene into Closed Session at 6:15 p.m. pursuant to Wisconsin Statute 19.85(1)(c) *Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility*, with respect to performance evaluation and compensation for Library Director. Roll call vote: Bougie – aye, Carran – aye, Jilling – aye, Kojis – aye, Roubik – aye, Schultz – aye, Vande Hei – aye, Zoellick – aye. Motion carried. Loria rejoined at 6:48 p.m.

Reconvened in open session at 7:15 p.m. by Carran/Hacker.

Carran/Vande Hei consideration and possible action on items requiring action arising out of the closed session and motion carried to provide a 3.75% salary increase for the Library Director.

Final 2025 budget: Discussion of revised 2025 budget reflecting Village of Sussex contribution. Carran/Jilling to approve 2025 budget, including adoption of wage ranges, following discussed revision (\$1,200 from 62150 Building Maintenance to 61300 Heat); motion carried.

Loria presented information on the upcoming Book Mixer event at which the Foundation would like to serve wine. Following discussion, Bougie/Kojis motion to permit this, assuming necessary licensing from Village is in place; motion carried.

Meeting adjourned at 7:44 p.m. by Roubik/Schultz motion.

Respectfully submitted,
Adele Loria
Director