

**Minutes of June 18, 2025 Board meeting**  
**Pauline Haass Public Library**

**Called to order:** 6:02 p.m.

**Roll call:** Bougie, Carran, Hacker, Jilling, Vande Hei, Zoellick present; DeLonge, Kojis, Roubik, Schultz, Wegner absent.  
Also present: Library Director Loria.

**Approval of minutes from previous meeting(s):**

Bougie/Vande Hei motion to approve minutes of May 21, 2025 Board meeting; motion carried.

**Comments from citizens present:** none.

**Communications received by Board members or Director:** none.

**Financial report:** Revenue and Expenditure Guidelines for May 2025; accepted as presented by Vande Hei/Jilling motion; motion carried.

**Action on Bills:** Prepaid bills in the amount of \$0, P-Card bills in the amount of \$15,686.70, bills in the amount of \$8,903.36; May 2025 Expenses in the amount of \$79,027.83; approved as presented by Vande Hei/Hacker motion; motion carried.

**Director's report:** Loria reviewed items in her written report and other items as followed by the agenda.

**New Business:**

Following a review of the revision of the Library Board Bylaws; Carran/Zoellick motion to approve as presented; motion carried.

Bougie distributed library board committee appointments, to expire at the May 2026 meeting, as follows:

- Personnel: Jilling, Roubik, Wegner
- Budget & Finance: Kojis, Schultz, Zoellick
- Buildings & Grounds: Carran, Vande Hei, Zoellick
- Strategic Planning: Bougie, DeLonge, Hacker, Vande Hei
- *Foundation liaison(s): Bougie, Hacker*

Following the review of the Annual Waukesha County standards compliance certification, Bougie/Jilling motion to approve as presented; motion carried.

Following a discussion of possible changes to the Meeting Room policy, there were none made.

Following review of the Code of Conduct policy revision; Carran/Jilling motion to modify as stated and motion to approve with changes presented; motion carried.

Meeting adjourned at 7:06 p.m. by Vande Hei/Hacker motion.

Respectfully submitted,  
Adele Loria  
Director