

FRIENDS OF THE PAULINE HAASS LIBRARY

Minutes

May 19, 2025

Meeting was called to order at 6:30 by Acting President Jan Memmel. Members present: Jan Memmel, Karen Jander, Sandy Schultz, Joseph Bauer, Joanne Smith, Bev Schulz, Janice Laur, Jen Christianson, Kathy von Hodenberg, Tracy Rogowski, Joan Timmerman and Director Adele Loria

President's Report:

A warm welcome was extended to our new member, Erin Pagenkopf. The minutes from the meeting held on March 10, 2025, were ratified with amendments. **MOTION** to approve the minutes as presented: Bauer/Schulz. Motion carried. There was a lack of consensus regarding the establishment of a policy to confer a complimentary membership as recognition for a donation.

Treasurer's Report:

Checking balance as of 5/19/25 is \$3538.78. Checking balance is up to date on recent income. No expenses were processed until ice cream and supplies cost are paid for the May 30th event. **MOTION** to approve the treasurer's report as presented: Christianson /Bauer. Motion carried.

Director's Report:

-New discovery layer changes for the catalog were demonstrated. Adele Loria and Lisa Ponto are continuing to work on the modifications. Adele attended the Wisconsin Association of Public Libraries (WAPL) conference. A session, Comparing Library Support Organizations, presented information on costs to become a 501(c)(3) organization. Adele will send out program information. Discussion of applying for 501(c)(3) status was tabled until the next meeting.

Old Business:

- Ceol Cairde event recap - Thank you to everyone who came. The event was successful but not as well attended as in the past. New ways to rebrand event were discussed. Jen Christianson offered her skills in marketing the 2026 event. Has the band been booked for the 2026 event?
- Summer Reading Kickoff/Ice Cream Sale planning update - Jan Memmel and Sandy Schulz investigated ice cream cost and supplies needed for the event. 300 ice cream cups were ordered for the event. Some additional napkins and spoons will be needed to boost available supplies. **MOTION** to approve expenditure of up to \$200.00 on ice cream and supplies: Christianson/Bauer. Motion carried. Jen Christianson will prepare signage for the event and Karen Jander will have funds available for the cash box. Volunteers are signed up to work set up, sales, and clean up.
- New brochure printing results - Everyone is happy with the look and cost of the new brochure. It is now available in the library brochure board.

New Business:

Future meeting schedule and start time: Meetings on May 19, July 21 and September 15 will start at 6:30 PM.

-Upcoming events

- a) Summer Reading Kickoff/Ice Cream Sale, Friday, May 30, 4:00-7:00 - Jan Memmel and Sandy Schultz chaired.
- b) Sussex Main Street Block Party, Sunday, August 17, 11:00-3:00 - Karen Jander will chair.
- c) Book and Bake Sale, November 21-23 0 Jen Christianson and Sandy Schultz will chair.

Next meeting: Monday, July 21 at 6:30 PM

Meeting adjourned at 7:35

Respectfully submitted,

Karen Jander, Secretary