

Minutes of September 17, 2025 Board meeting

Pauline Haass Public Library

Called to order: 6:03 p.m.

Roll call: Bougie, Carran, DeLonge, Hacker, Roubik, Schultz, Vande Hei, Wegner, Zoellick present; Jilling and Kojis absent. Also present: Library Director Loria and Village Finance Director, Taylor Walls.

Approval of minutes from previous meeting(s):

Bougie/Vande Hei motion to approve minutes of August 20, 2025 Board meeting; motion carried.

Bougie/DeLonge motion to move Finance presentation after approval of minutes from previous meeting; motion carried. Presentation on library finances by Village of Sussex Finance Director Taylor Walls; no action taken.

Comments from citizens present: none.

Communications received by Board members or Director: none.

Financial report: Revenue and Expenditure Guidelines for August 2025; accepted as presented by Vande Hei/Wegner; motion carried.

Action on Bills: Prepaid bills in the amount of \$0, P-card bills in the amount of \$13,415.52, Bills in the amount of \$14,644.89, August 2025 Expenses in the amount of \$133,222.96; approved as presented by Vande Hei/Schultz motion; motion carried.

Director's report: Loria reviewed items in her written report and other items as followed by the agenda.

New Business:

Following a discussion of the Investment Policy; Carran/Schultz motion to approve as presented; motion carried.

The Purchasing policy review was discussed and tabled until next month.

Strategic Planning updates were provided; no action required.

Meeting adjourned at 7:04 p.m. by Roubik/DeLonge motion.

Respectfully submitted,
Adele Loria
Director

Minutes prepared by Lisa Ponto, Administrative Services Manager
Minutes approved by Library Board on October 15, 2025