

**Minutes of November 19, 2025 Board meeting**  
**Pauline Haass Public Library**

**Called to order:** 6:02 p.m.

**Roll call:** Bougie, DeLonge, Hacker, Jilling, Kojis, Roubik, Schultz, Vande Hei, Wegner, Zoellick present; Also present: Library Director Loria.

**Approval of minutes from previous meeting(s):**

Bougie/Vande Hei motion to approve minutes of October 15, 2025 Board meeting; motion carried.

**Comments from citizens present:** none.

**Communications received by Board members or Director:** none.

**Financial report:** Revenue and Expenditure Guidelines for October 2025; accepted as presented by Vande Hei/Schultz; motion carried.

**Action on Bills:** Prepaid bills in the amount of \$0, P-card bills in the amount of \$13,857.31, Bills in the amount of \$16,121.44, October 2025 Expenses in the amount of \$81,076.55; approved as presented by Vande Hei/Schultz motion; motion carried.

**Director's report:** Loria reviewed items in her written report and other items as followed by the agenda.

**New Business:**

Following a review of the Annual Addendum to Bridges Library System Member Library & CAFÉ agreements; Bougie/Jilling motion to approve; motion carried.

Following a review of the 2026 Closed Days; Bougie/Kojis motion to approve as discussed; motion carried.

Following the review of the Capitalization of Assets policy, Vande Hei/Schultz motion to approve; motion carried.

Following the review of the Purchasing & Acquisition policy, Vande Hei/Schultz motion to approve; motion carried.

Motion by Bougie, seconded by Jilling, to convene in closed session at 6:50 p.m. pursuant to Wisconsin Statute 19.85(1)(c) *Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility*, with respect to performance evaluation and compensation for Library Director. Role call vote, all voted aye; motion carried. Motion by Schultz, seconded by Kojis, to adjourn the closed session adjourned at 7:18 PM. Role call vote, all voted aye; motion carried. Resumed open session at 7:18 PM.

Meeting adjourned at 7:23 p.m. by Roubik/Jilling motion.

Respectfully submitted,  
Adele Loria  
Director