

**Minutes of March 18, 2026 Board meeting
Pauline Haass Public Library**

Called to order: 6:04 p.m.

Roll call: Bougie, DeLonge, Hacker, Kojis, Roubik, Vande Hei, Wegner, Zoellick present; Jilling, Schultz absent. Also present: Library Director Loria, guest Will Houts.

Approval of minutes from previous meeting(s):

Bougie/Vande Hei motion to approve minutes of February 18, 2026 Board meeting; motion carried.

Comments from citizens present: none.

Communications received by Board members or Director: none.

Financial report:

Revenue and Expenditure Guidelines for the closing period December 31, 2025; Vande Hei/DeLonge motion to accept as presented; motion carried.

Revenue and Expenditure Guidelines for February 2026; Vande Hei/Kojis motion to accept as presented; motion carried.

Action on Bills: Prepaid bills in the amount of \$0, P-card bills in the amount of \$3,781.62, Bills in the amount of \$16,055.79, February 2026 Expenses in the amount of \$71,308.51; Vande Hei/Kojis motion to approve as presented; motion carried.

Director's report: Loria reviewed items in her written report and other items as followed by the agenda.

New Business:

Following a review of the 2025 annual report to the state reflecting year-end numbers; Bougie/Zoellick motion to approve as presented; motion carried.

Following a review of the designation of operating fund reserves; Bougie/Kojis motion to move surplus into working capital; motion carried.

Reviewed proposed library website redesign vendors; following discussion, Wegner/Hacker motion to select Library Market; motion carried.

Following a discussion of the Internet and Computer Use policy, Bougie/Wegner motion to approve as presented; motion carried.

Trustee Essentials on library advocacy were reviewed and discussed, no action taken.

Meeting adjourned at 7:15 p.m. by Roubik/Zoellick motion.

Respectfully submitted,
Adele Loria
Director

Minutes prepared by Lisa Ponto, Administrative Services Manager
Minutes approved by Library Board on April 15, 2026